

CHRISTCHURCH RADIO FLIERS CLUB INCORPORATED **CONSTITUTION.**

as approved by the Special General Meeting of the Club on 6 April 1998.

Ammended April 2012

1. Name

The Name of the Club is the Christchurch Radio Fliers Club Incorporated herein after known as “the Club”

2. Object

- (a) The object of the Club shall be to promote, foster and encourage Model Aeronautics.

(b) Personal Benefit

Any income, benefit or advantage shall be applied to the objectives of the organisation. No member of the organisation or any person associated with a member, shall participate in or materially influence any decision made by the organisation, in respect of the payment to or on behalf of that member or associated person of any income, benefit, or advantage whatsoever. Any such income shall be reasonable and relative to that which would be paid in an arms length transaction (being open market value). And the provisions and effect of this clause shall not be removed from this document and shall be included and implied into any document replacing this document.

3. Members

- (a) The Club shall consist of no fewer than five financial members of whom at least two shall be Seniors.
- (b) A member under 18 years of age shall be a Junior. The date of birth of all new Junior members shall be required.
- (c) A member 18 years of age or over, shall be a Senior.

(d) Life Members

- (i) A member may be nominated for Life membership of the Club by not less than 3 Senior members of good standing (none of whom being the nominee) presenting the case in writing to the Club committee for due consideration. Where the Committee meeting, attended by at least 75% of its members, is unanimously in favour of the action (provided the total number of Life members in the Club will not then exceed 5% of the total membership) it will present a resolution to the next Annual General Meeting of the Club for approval (ratification of the action requires a majority of not less than 2/3 of the assembled members).
- (ii) Life Membership shall be confined to persons who have rendered outstanding and meritorious service to the Club and to Model Aeronautics.
- (iii) Life members who are aged 65 years and over, or who have health problems which limit their Club participation will be excused paying Club Subscription Fees if they so choose. No other benefits or exemptions from Club Rules and disciplines apply.
- (e) Honorary Members may be appointed by the Club Committee (herein after referred to as “the Committee”) for a period not exceeding 12 months and in all cases terminating at the next ensuing Annual General Meeting.
- (f) To become a member, a person shall sign an entrance form agreeing to abide by the RULES OF THE CLUB. The Club Committee shall have the power to accept or refuse membership at it’s discretion.
- (g) Members shall pay Club Fees to become

financial and enjoy Club privileges. No member shall compete in official contests or use Club facilities until financial.

- (h) Any financial member has the right to attend any meeting of his Club. A member may attend Committee Meetings provided permission has been obtained and the Committee shall retain the right to hold it's discussions or conduct it's business in camera.
- (i) Should any member's status change from Junior to Senior during the financial year, no additional fee will be charged, but for Record and all other purposes, such members will be classed as a Senior.
- (j) Any members violating the Rules of the Club or acting in a manner prejudicial to the well being of the Club may be suspended by the Club Captain and the case dealt with by the Committee within one week of the alleged offence. The Committee may further suspend or expel the member. The member or his representative shall have the right to be heard by the Committee. Resignation can be obtained in writing. Any member who ceases to be financial for a period of 3 months from the beginning of the financial year shall be deemed to have resigned.
- (k) Members coming from other Clubs must show that they have left their last Club in good standing.

4. Officers

(a) The Officers of the Club shall be:

- Patron
- President
- Vice President
- Honorary Secretary
- Honorary Treasurer
- Honorary Club Captain/Recording Officer
- Honorary Auditor

5. Duties of Officers

(a) **Patron**

The Patron shall officiate in any manner and at their convenience, at the request of the Club Committee.

(b) **The President**

The President shall preside at all meetings of the Club and Club Committee and provide a report on the Club's runnings during the past year.

(c) **Vice President**

A Vice President shall act as the President's Deputy in any matter when so required by the President.

(d) **Secretary**

It shall be the duty of the Secretary:

- (i) to conduct all the Club's Correspondence
- (ii) to keep accurate Minutes of all meetings of the Club and Club Committee.
- (iii) To keep a Register of all Club members and their status and to notify the recognised body as defined in Article 15 below of any change to status of members.
- (iv) To act as Custodian of all books, papers and accounts of the Club.
- (v) The secretary/treasurer shall have the custody of the Official Seal at all times. The Seal shall be used to identify any official correspondence.

(e) **Treasurer**

It shall be the duty of the Treasurer to:

- (i) Collect and receive all money due to the Club.
- (ii) Pay all debts owing as soon as payment is authorised by the Club Committee
- (iii) To keep a correct amount of all receipts and payments and an account of all assets of the Club.
- (iv) To produce financial statements from time to time as required by the Club Committee.

- (v) Prepare for each Annual General Meeting of the Club proper statements of receipts and payments and a balance sheet showing the Club's Assets and Liabilities made up to March 31 and Balance Sheet duly audited by the Honorary Auditor for presentation to each Annual General Meeting.
 - (vi) To operate along with one member of the Club Committee, a banking account with a recognised banking institution on behalf of the Club.
 - (vii) To forward Affiliation Fees to the appropriate Body each financial year.
- (f) Club Captain**
- It shall be the duty of the Club Captain and/or Recording Officer:
- (i) To control or direct all official club flying meetings
 - (ii) To encourage and assist members in developing a true Club spirit of healthy competition and mutual goodwill.
- (g) Honorary Auditor**
- It shall be the duty of the Honorary Auditor:
- (i) To examine all accounts and vouchers of the Club and certify the Annual Accounts presented by the treasurer for his report thereon to each Annual General Meeting (hereinafter called the AGM).
- 6. Club Committee**
- (a) The Club Committee will consist of the President, Secretary, Treasurer, Club Captain, Bulletin Editor and in addition, a number of members deemed necessary to constitute the Committee.
 - (b) A quorum for all meetings to the Club Committee shall be five.
 - (c) The Committee will meet at least once every two months to conduct the business of the Club.
 - (d) The Committee will be responsible for managing the affairs of the Club and will have disciplinary powers to ensure observance of all Club Rules.
 - (e) Any member of the Committee, with the exception of the President, failing to attend three consecutive meetings without apology being confirmed, shall automatically cease to hold office and membership of the Club Committee.
 - (f) Any vacancy occurring on the Club Committee shall be filled by an Election and any person so appointed shall hold office until the next AGM.
 - (g) Each member of the Club Committee shall have one vote at all Committee meetings, the Chairman having the casting vote in addition to his deliberate vote in all cases of equal division. All decisions shall be reached by a simple majority except where otherwise stated in these Rules. No voting by Proxy will be allowed.
 - (h) The Club Committee may at any time by Resolution passed by a 2/3 majority, remove from office any member of the Committee if the removal of such a person from office is deemed in the best interests of the Club.
 - (i) The Club Committee may delegate any matter to a Sub-Committee which may include such member or members of the Club Committee as may be appointed thereto. The member or members to be appointed shall have power to co-opt any members of the club to assist in the work of the Sub-Committee. Any co-opted member has no vote at the Club Committee meetings.
 - (j) At each AGM the members of the Club Committee shall retire but are eligible for re-election.
- 7. Notice of General Meeting**
- Notices of General Meetings shall be given to all Club members by written notice in

the Club Bulletin sent by ordinary post to the member's last known address and shall be delivered not less than seven days before the meeting.

8. Annual General Meetings

The AGM shall be held during the month of April or as soon thereafter as the Club Committee shall be able to convene the same. The President of the Club for the time being shall preside at the AGM or in his absence a Vice President or one of the Club Members appointed by the meeting. The quorum for the AGM shall be thirty percent.

The Business of each AGM shall be:

- (i) Confirmation of any previous AGM Minutes
- (ii) Adoption of the Treasurer's Annual Statement of Accounts and Balance Sheet and the Chairman's and Treasurer's Reports.

Pre AGM Committee Resolutions

Election of Officers and Club Committee

- (iv) General

9. Special General Meeting

Special General Meetings of the Club may be called at any time by order of the Club Committee or on a requisition executed by at least two Senior members. Such requests shall state the business to be placed before the Special General Meeting and at least seven days notice in writing of the notice shall be given to all members. In the event that the Club committee fails to convene the meeting requested by the requisitionists, the requisitionists may do so and allot the venue of such meeting.

10. Alteration of Rules

At any General Meeting of the Club, the Rules of the Club may be altered by the enactment of any further Rules or by the

recision or amendment of any of the existing Rules, provided that at least seven days notice in writing or the Resolution embodying the proposed alterations shall be given to all members, and that the Resolution shall be passed by at least 75 percent of the members present at the meeting.

No addition to or alteration or recision of the rules shall be approved if it in any way affects Rule 17.

No addition to or alteration of the non profit aims, personal benefit clause or the winding up clause shall be made which affect the tax exempt status. The provisions and effect of this clause shall not be removed from this document and shall be included and implied into any document replacing this document.

11. Voting

- (a) Each financial member shall be entitled to one vote.
- (b) Voting may be by show of hands or on the voices, or by secret ballot.
- (c) Any two financial members may demand that any particular vote be taken by ballot.
- (d) All matters voted upon shall be decided by a simple majority except Rule 10. The Chairman shall have a casting vote in addition to his deliberate vote in all cases of equal division.

12. Subscriptions

- (a) Subscriptions for each class of member shall be confirmed at each AGM after promulgation by Committee.
- (b) Members whose subscriptions are two months or more overdue shall be deemed unfinancial. Members unfinancial for more than three months shall cease to be members of the Club.

- (c) New members fees must be paid to the Secretary or Treasurer within one month of being provisionally accepted by the Club Committee. If membership is not declared absolute after the required period of one month, the fees shall be refunded.

13. Bank Account

The Club shall open an account with any recognised banking institution and the account shall be operated by the Secretary or Treasurer and one other Committee member appointed by the Club Committee. The signatories will be required to withdraw money; any one signatory to negotiate documents for the purpose of making a deposit.

14. Official Flying Meeting

A club meeting shall be deemed official if the Club Captain or President or their appointed deputy and two other members are in attendance, provided that it is circularised amongst the members.

15. Affiliation

As a mandatory condition of membership the Christchurch Radio Fliers shall, upon receipt of subscription and affiliation fees, affiliate each member to the national body that is recognised by CAA, the F.A.I. through the Royal NZ Aero Club (Inc.) and best represents the interests of model aviation in New Zealand.

16. Interpretation

Any important matter not provided for in these rules or any questions relating to the Interpretation of these Rules shall be decided by the Club Committee.

17. Winding up

Upon the winding up of the Christchurch Radio Fliers, the funds (if any) shall be placed with an approved and appointed trustee, to be held in trust for a period of two years, if no claim is received from the revived club within the two year period, the funds will transfer to the Royal New Zealand Air Museum, Wigram Air Base Christchurch.